

BROWNSON MEMORIAL PRESBYTERIAN CHURCH LIBRARY AND RESOURCE CENTER

Instructions for Accessing and Using *The Brownson Library Catalog Shelf List* On the Church Website

From the homepage of the church website at www.brownsonchurch.org, click on the link entitled "*The Brownson Library Catalog Shelf List.*"

A new page will open up, and you will see three links as follows:

- Library Catalog Shelf List (**TITLE** ORDER)
- Library Catalog Shelf List (**AUTHOR** ORDER)
- Library Catalog Shelf List (**CALL # / SUBJECT / SECTION** ORDER)

This list is sorted by the Sections in the library which are:

MAIN
BIOGRAPHY
CD & DVD
EASY
FICTION
JUVENILE
REFERENCE

Select the list of your choice. When it opens, you may wish to increase the magnification of the entire page by clicking on the (+) sign located at the top of the page. This will make it easier to read the catalog list.

Also, on any of the three lists, you may use the side bar on the right side of the page or the up/down arrows on the top of the page to scroll vertically through the list.

After you have located a book that you would like to check out of the library or read in the library, make a note of its **CALL #** which is listed in the far left column.

When you come to the library, you will find that the books on the main library shelves on either side of the door are in Dewey Decimal System (**CALL #**) order on the shelves.

Other books are located on the shelves in their special sections, also in **CALL #** order as noted above.

In the library, on the shelf near the door, is a notebook with a hard copy of the Library Catalog Shelf List so that you may browse through the titles once you are in the library.